

# Chehalis Tribe

## Home Site Lease Program

### Home Site Lease Application

The following documents are required before an application will be reviewed for eligibility:

1. A completed Home Site Lease Application.
2. A signed Release of Information form (all individuals 18 years old or older that will live at the property must sign a Release of Information form).
3. Proof of Chehalis Tribe enrollment.
4. A prequalification letter from a lending institution.

**Incomplete applications will not be accepted.** Applicants will not be put on the waiting list unless all of the required documentation is received.

Upon receiving a complete application package:

1. Applicant will be notified and will meet with Tribal Realty to sign the Home Site Lease and confirm their preferred site.
2. Applicant and all family members over 18 who will live in the home will undergo background checks. (A fee of \$11.00 per adult will be charged for background checks.)
3. If all qualifications are met, the Home Site Lease will be brought to the Business Committee for approval.
4. Upon Approval from the Business Committee, the Home Site Lease will be submitted to the Bureau of Indian Affairs (BIA) for final approval.
5. Once the lease is approved by the BIA, the Applicant can proceed with plans to construct, or place a home on the approved site.
6. If the applicant has not begun construction of a home after two years from the date of the approved lease, then the applicant will forfeit their lease.

#### **APPLICANT INFORMATION:**

Applicant Name \_\_\_\_\_

SS #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Email: \_\_\_\_\_

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Are you a Chehalis Tribal Member? Y / N      Enrollment # \_\_\_\_\_  
 (Tribal ID or other proof of enrollment is required)

**FAMILY COMPOSITION:** (please list all people who will live on the property, anyone listed over 18 years old shall sign a Release of Information form)

Name	Relation to Applicant	Age	Sex (M/F)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**PREQUALIFICATION:**

Bank: \_\_\_\_\_

Branch: \_\_\_\_\_

(Attach Prequalification Letter to this application.)

**HOME SITE PLAN:**

What type of home do you intend to place on the site? \_\_\_\_\_

\_\_\_\_\_

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**PREFERRED SITE:** (applicants will be shown a map of available properties)

I would like to lease the following property: \_\_\_\_\_

\_\_\_\_\_

### **PLEASE READ CAREFULLY BEFORE SIGNING**

In considering this application from you, the Chehalis Tribe will rely heavily on the information, which you have supplied. It is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize the Chehalis Tribe to verify references that you have listed. All persons responsible for payment must sign application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Realty Program

**WARNING!** Title 18, Section 1001 of the United States Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any Departments or Agencies of the United States.

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### Chehalis Tribal Realty Release of Information

I, \_\_\_\_\_, hereby give the Chehalis Tribe permission to obtain any information necessary to verify and complete my housing application, or recertify my occupancy.

Verifications and/or reports include, but are not limited to, records of:

Employment; State Public Assistance; Unemployment Compensation; Workers Compensation; Internal Revenue Service; Social Security; SSI; Other Housing Authorities, or Federally Assisted Home Loan Programs; Credit Reporting Agencies; Current and Past Landlords; Energy Providers; Law Enforcement Agencies; any Tribal Department or Agency.

Name: \_\_\_\_\_  
*First Middle Last*

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Month/Day/Year*

Signature: \_\_\_\_\_

*\*\* Every member of the household over the age of 18 years old must complete and sign a Release of Information Form. Make as many copies of this page as needed.*